

MVAC MINUTES

July 12, 2000

- New utilization codes will be presented to NCC for approval.
- The new Cost Reports are now available in CARS. A sample was distributed and reviewed.
- Replacements for FY2001 was distributed based upon each agency's feedback for base dollars. The management fee is estimated at \$17. From a base of 767 vehicles, it appears that SFM will be able to replace 554 vehicles. This is more than the original loose estimate of 293.
- A list of FY2002 suspect vehicles was compiled for purposes of submitting the decision item. SFM will be refining this list using new expanded replacement criteria. Both replacement processes were identified via cover letter of July 5, 2000. Additional discussion focused on the review of replacement criteria to be used.
- Those interested in reviewing and compiling vehicle specs for this FY will meet after the August MVAC meeting. In the interim, SFM will develop some information to have available.
- New rates for the fiscal year should be out within the next few weeks. SFM is going to use a 12 month period ending March in order to allow improved timing for agencies to prepare their budget requirements. There was also discussion of FY2002 rates. It is suggested that each agency use the current FY and make projections from this as well as using the enhanced cost reports. SFM does not budget for the operating expense. Additional discussion focused on the rising cost of fuel and how to adequately set rates. It was recommended that SFM try to set a little higher rate to compensate ahead of the curve. SFM will also be using the latest few months from cost reports to get a better view of fuel cost per mile rather than the whole year when prices were lower in the beginning. This has also delayed setting new rates waiting for the latest data.
- In other MVAC items, discussion was raised regarding:
 - Establishing a motor pool at Wildlife. Several agencies offered their resources to help DOW.
 - What is the ability of agencies to make coding changes in CARS?
 - Using asset numbers on vehicles. There was no resolution. Interest seemed minimal.
 - Invite Revenue to the next MVAC to discuss license plate issues that many agencies seem to be having. This would be a constructive meeting to "brain storm" ideas for improved service as well as to learn the needs of DOR.
 - A Strategic Advisory Council (SAC) will be established consisting of executive level personnel to develop strategic direction for vehicle usage within the state. This will allow the MVAC to continue to focus on operational issues. It is anticipated that the SAC can influence decisions at the cabinet and legislative level regarding strategic issues for vehicle management.
- The next meeting of the MVAC is August 9th at 9:30 am.